



भारतीय विज्ञान शिक्षा एवं

अनुसंधान संस्थान भोपाल

Indian Institute of Science Education and Research Bhopal

Temporary Manpower

Renewal form

[Through empanelled Agency for work outsourcing]

Date:

| | | | | | | |
|-----|---|----------------------------|----------------|---|--------------|------------|
| 1 | Name of the Indenter | | | | | |
| 2 | Designation & P.F. No | | | | | |
| 3 | Department | | | | | |
| 4 | Name of the Position for renewal | | | | | |
| 5. | Department where deployment is required | | | | | |
| 6. | Name and Ticket of outsourced employee for renewal | | | | | |
| 7. | Whether employee has cleared the written test at the time of joining or renewal | Yes | | No | | |
| 8. | Self appraisal form (please tick) | Enclosed | | Not Enclosed | | |
| 9. | No. of people already deployed in the position | | | | | |
| 10. | Increment (As per rules) (please tick) | Recommended | | Not recommended | | |
| 11. | Mode of Salary Payment | Institute (please tick) | | Project (please tick) Kindly mention the Project No. & PI Name | | |
| | | | | | | |
| 12. | Term (please tick) | Short term (Up to 30 Days) | | Long term (Initially max. for 1 year) | | |
| | | | | | | |
| 13. | Period of requirement | | | | | |
| 14. | Category (please tick) | Professional | Highly Skilled | Skilled | Semi-Skilled | Un-Skilled |
| | | | | | | |
| 15. | Agency to be outsourced from | | | | | |

| | | |
|---|--|---------------------------------------|
| | | |
| Signature of Indenter | Signature of In-charge | Forwarded & Recommended by |
| Name: PF No.: | In-charge | HOD |
| For Administrative use | | |
| Superintendent (S&P) | Assistant Registrar (Admin) | Deputy Registrar (F&A) |
| ADMINISTRATIVE APPROVAL as per Rules | | |
| Registrar | Director | |

Copy forwarded for necessary action by:

- [1] Manpower Agency
- [2] Recommending HOD/In charge/Coordinator
- [3] Superintendent (Store & Purchase)