



**भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल**  
**(Security Wing)**  
**Requisition for Security Personnel**

Date:

1	Name of the Indenter		
2	Department		
3	Name of the Position required	<b>I. Security Services :</b> 1) Security Guards (Male/Female) 2) Security Supervisor 3) Gunman 4) Fire Guards 5) Driver cum Security Guards	
4	Required Nos. (Men / Women)		
5	Place of work		
6	Term (please tick)	Short term (up to 30 days to be approved by the SAEC)	Long term (Beyond 1 month to be approved by the Director)
7	Period	From	To
8	Current Wages	As per Govt. of India daily wage norms / Contract	
9	Agency to be outsources from	<b>Bombay Intelligence Security, Bhopal / Others, specify</b>	
<b>Signature of the Indenter</b>  Name : _____ PF.No. _____		Recommended by:	
		HOD	Chairperson, SAEC
<b>ADMINISTRATIVE APPROVAL as per Rules</b>			
Director			
<b>For Security Wing / F&amp;A</b>			
Original approval in the said category (a)	Additional Manpower on the current approval (b)	Total Manpower approved (a+b)	
I/c Security wing <i>(for Security Services only)</i>	Supdt. (S&P)	Asstt. Registrar <i>(Administration)</i>	

**Copy forwarded for necessary  
Action by:**

- } [1] Security Agency      [2] Recommending HOD/Incharge  
[3] Security Wing, IISERB    [4] Jr. Superintendent (Pay & Allowances)